

AGM Minutes – Thursday 30th January 2020

Attendees:- Mark Wood, Sarah Wood, Matthew Baker, Ian Ewart, Lee Brown, Marc Langfield, Sarah Lloyd, Jane Wintle, Lisa Dainty, Ian Watkinson, Stuart Taylor, Laura Duffy, Maggie Hargreaves & Nick Booth.

1. Welcome and apologies received
 - a. *Apologies received from Kerry Shaw and Steve Potter.*
2. Approval of minutes from last meeting
3. Chairman's report
 - a. *Attached*
4. Treasurers report
 - a. *Matthew Baker (Interim Treasurer) - £15,957.52 in the bank which includes £2,260.68 in the U10's bank account from their fundraising for Butlins in May.*
 - b. *Each age group has their own bank account set up for their team fundraising from match day raffles etc... Team monies are to be paid into the clubs main bank account with the age group as the reference, either by Paying in Slip or by BAC's transfer – **action Matthew to provide Paying in Slips to Team Managers.***
 - c. *Mark provided examples of club spends for 2019: 5 x £30 on Safeguard & Protecting Children Courses, 3 x Level 1 Coaching Courses @ £140 each, 4 x Level 2 Coaching Courses @ £200 each, £200 league fees to Yorkshire Juniors, £150 league fees to Yorkshire Mens, £735.48 for mandatory insurance, £202.08 for contents insurance.*
5. Club Welfare Officer report
 - a. *Matthew talked through the RFL Safeguarding conference that he attended. Presentations were given from various people, including Robert Hicks and the CPSU (Child Protection in Sport Unit) on harrowing subjects like child grooming and teenagers being used as drug dealers.*
 - b. *We follow the RFL guidelines on scrumcaps and mouthguards; **“the RFL***

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does not support the mandatory wearing of protective headguards in Rugby League” and “It is strongly recommended that players wear a mouthguard when playing or taking part in contact training sessions.”.

- c. *We must ensure that we follow the guidelines on concussion – if a player takes a knock to the head they stay off the field.*
- d. *It's being looked into that injuries are to be logged onto LeagueNet – more info will be provided once we receive it.*
- e. *Touchline behaviour needs to improve across the sport. The RFL, Yorkshire Juniors and other clubs will be doing spot checks across the season. If anyone attends and asks to see any paperwork; **please ask for ID from them before showing them anything.***
- f. *You **NEED TO ENSURE** that you have a second pair of eyes at training.*
- g. *Team/Club officials need to ensure that they don't go out offering lifts to players.*
- h. *Matthew has some new recruits to help and support welfare across the club.*
 - i. *Joanne Wrighton*
 - ii. *Aimee Harrison*
 - iii. *Heather Watkinson*

6. League Updates and rule changes

- a. Yorkshire Juniors
 - i. *U7's to U11's will start playing the weekend of 14th & 15th March*
 - ii. *U12's upwards will start playing the weekend of 29th Feb & 1st March*
 - iii. *Team Manager can undertake GDM role **IF ONLY DOING THAT ROLE AND NOTHING ELSE** whilst being GDM.*
 - iv. *£76k in bank account with £20K in income last year from discipline fines (142 personal appearances at disciplinary hearings).*
 - v. *Main points of updated rules from YJY are attached.*

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- b. Girls RL
 - i. *no rule changes that we've been made aware of.*
 - ii.
 - c. Yorkshire Mens
 - i. *League meeting on 12th February.*
 - d. Ladies RL
 - i. *League meeting on 13th February.*
7. Team Structures (Coaches, TM, GDM, FA)
- a. *Tots – Ian Watkinson currently covering whilst Heather & Phoebe undertake their Leve 1 course.*
 - b. *Remaining teams are all set up ready for the season; just more GDM's/First Aiders needed. **Action Team Managers – identify any volunteers who would be willing and able to do GDM or First Aid and start the DBS process and then link in with the relevant co-ordinator (info below @ point 10).***
8. Proposed Constitution changes (each change requires a vote)
- a. *All points unanimously voted in. New constitution will be available on the website ASAP.*
9. Election of Treasurer
- a. *Only 1 application received, thus no vote required. Welcome Ian Watkinson as our new treasurer.*
10. Confirmation of additional committee roles
- a. Massive thank you to those that have volunteered for the additional roles. We're pleased to have on board:-
 - i. **Leeds Rhinos Ambassador** – Laura Duffy & Ian Ewart
 - ii. **First Aid Co-Ordinator** – Emma Gilroy & Sarah Frow
 - iii. **Game Day Manager Co-Ordinator** – Michelle Gilmore
 - iv. **Kit and Equipment Co-Ordinator** – Lee Brown
 - v. **Events and Fundraising Secretary** – Anne-Marie Sanderson

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11. Gala

- a. Sub Committee to be formed
 - i. Action Team Managers – Source volunteers to be part of sub committee.**

12. 40th Anniversary event

- a. Sub Committee to be formed
 - i. Action Team Managers – Source volunteers to be part of sub committee.**

13. Presentation Night

- a. Date and Format
 - i. Plenty of idea's suggested and discussion on positives and area's to change from last years. **Action Management Committee to confirm date and location**

14. AOB

- a. To include agreement of frequencies of meetings for 2020
 - i. Meetings for 2020 will be Quarterly – next meeting in April (date TBC).
- b. After Match Hospitality** – After many year's The Podger is now no longer suitable due to it's focus on being more of an eatery. We have secured the Bird in Hand as our new after match venue. Mark, Sarah & Ian have met with them.
- c. After Match Wear** – The management committee have agreed that:-
 - i. New Players signing on** will get a Garforth Tigers 40th anniversary Polo and track pants
 - ii. Existing players re-registering** will get a Garforth Tigers 40th anniversary Polo and **EITHER** a hoodie **OR** track pants. **Action Team Managers to start collecting sizes – Lee Brown will be in touch to let you know when and how you can order them.**
- d.** As a club we will be saying goodbye to Teamer and replacing it with Spond. Spond works in exactly the same way as Teamer does but it allows the invite to automatically drop into the users calendar. It will also

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allow the Management Committee to be able to communicate messages more effectively as everyone will be on there. It has an App but for any parents who don't download the app; they'll get an email with the details of the invite or communication that's been sent. **Mark will upload everyone and send invites out; starting with Team Managers first so you can have a play.**